



City of Kenora Committee of the Whole Agenda

Monday, February 14, 2011
3:30 p.m. to 6:30 p.m.
City Hall Council Chambers

A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its February 22 meeting:-

- To amend the 2010 capital budget to transfer \$3,000 from Public Works facility to Animal Control, and to transfer \$10,442.33 from Gear Washer/Dryer to Emergency Services Facility.

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B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. Confirmation of Previous Committee Minutes

Motion:

That the Minutes from the last regular Committee of the Whole Meeting held January 10, 2011, be confirmed as written and filed.

D. Presentations/Deputations

3:30 p.m. – Judy Underwood & Chelsea Lecain (NWH Unit)
15 Minute Presentation on "Food Security"

E. Reports:

Community & Protective Services

Councillor Drinkwater - Chair

| Item | Subject | Disposition |
|------|---------|-------------|
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| | | |
|----|-------------------------------------------------------|-------|
| 1. | Kenora Recreation Centre Concession Lease 2011 | |
|----|-------------------------------------------------------|-------|

Recommendation:

That the following request for proposals for Food and Beverage Services for the Kenora Recreation Centre Concession be received:

| Company/Supplier Name | Monthly Lease Amount |
|-----------------------|----------------------|
| Jaret Ring | \$550.00 |
| Kim Pries | \$525.00; and |

That the proposal from Kim Pries, in the amount of \$525.00 per month, be hereby accepted; and

That Council of the City of Kenora gives three readings to a by-law authorizing an agreement between the City of Kenora and Kim Pries for the purpose of Food and Beverages Services at the Kenora Recreation Centre for the term March 1, 2011 to April 30, 2013; and further

That the Mayor and Clerk be hereby authorized to execute the agreement on behalf of the City.

2. Allan Cup Game Tickets

Recommendation:

That Council of the City of Kenora hereby authorizes the Recreation Services Manager to distribute the Allan Cup Game tickets included in the approved sponsorship packages to various social services agencies throughout the community to be utilized by consumers and clients of these various agencies.

3. Community Club Grants 2011

Recommendation:

That Council of the City of Kenora receives the recommendation from the Recreation Services Manager approving the grant amount of \$6000.00 to Rideout, Central, Pinecrest and Evergreen Community Clubs.

4. Community Policing Committee Revised Terms of Reference

Recommendation:

That Council give three readings to a by-law to adopt a new Terms of Reference for the Community Policing Committee; and further

That By-law Number 91-2010 be and is hereby repealed.

5. Recreation Department Quarterly/Year-end Report

Recommendation:

That Council accepts the February 14th 2010 year-end Report for the Recreation Department.

Corporate Services

Councillor McMillan, Chair

| Item | Subject | Disposition |
|------|---------|-------------|
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1. K.D.S.B. Report from Councillor Roussin **Monthly Update**

2. Freedom of the City

Recommendation:

That further to the January 17, 2011 "Freedom of the City" presentation by HLCol W.F. "Woody" Linton of the 116th Independent Field Battery (RCA) advising that Freedom of the City is an honour bestowed by municipalities to esteemed members of its community or organizations that have given the community heroic service, the Council of the City of Kenora hereby extends a request to the 116th Independent Field Battery RCA to make arrangements to obtain "Freedom of the City" from the Department of National Defense.

3. NOMA – Call for Nominations

Recommendation:

That the Council of the Corporation of the City of Kenora hereby nominates Mayor David S. Canfield to the position of Executive Vice-President for the Northwestern Ontario Municipal Association (NOMA) for the election taking place at the Annual NOMA Conference scheduled April 27 to 30, 2011 in Thunder Bay; and further

That Council's letter of support of this nomination together with Mayor Canfield's written consent be forwarded to NOMA.

4. NOMA – Conference Attendances

Recommendation:

That the following Members of Council be hereby authorized to attend the 2011 Annual General Meeting & Conference of the Northwestern Ontario Municipal Association (NOMA) taking place April 27 to 29, 2011 in Thunder Bay:-

And further that all eligible expenses in accordance with Council's Travel & Per Diem policy be hereby authorized.

5. Non-Union Paid Holidays Policy

Recommendation:

That Council hereby approves the City of Kenora Non-Union Vacation – Paid Holidays Policy #HR-3-3; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

6. Non-Union Vacation Policy

Recommendation:

That Council hereby approves the City of Kenora Non-Union Vacation Policy #HR-3-2; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

7. Northern Harbour Response

Recommendation:

That Council hereby directs administration to send a letter advising Mr. Clark that, while the City recognizes the potential benefit of increased docking facilities in the area, the City further recognizes that the Northern Harbour development falls outside of the City of Kenora and therefore defers to the Ministry of Natural Resources and its approval process.

8. Various Policy Statements – Signing & Approval

Recommendation:

That in accordance with the annual legal requirement to review, approve, and sign accordingly the below noted policies, authorization is hereby given for the Mayor and Chief Administrative Officer to execute the documents on behalf of the municipality:

- The City of Kenora Occupational Health and Safety Policy Statement;
- The City of Kenora Workplace Harassment Policy;
- The City of Kenora Workplace Violence Prevention Policy; and,
- The Drinking Water Quality Management System Commitment and Endorsement Page.

9. Revised Committee Appointments Policy

Recommendation:

That Council give three readings to a by-law to adopt a new Committee Appointments Policy #CC-14-1; and further

That By-law Number 39-2008 be and is hereby repealed.

10. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 6, 2011 – Harbourtown Centre Committee
- January 7, 2011 – Special Committee of the Whole
- January 10, 2011 – Committee of the Whole
- January 11, 2011 – Property & Planning Committee
- January 11, 2011 – Kenora Community Policing Committee
- January 11, 2011 – Kenora Urban Trails Committee
- January 18, 2011 – Special Committee of the Whole
- January 25, 2011 – Special Committee of the Whole
- January 31, 2011 – Special Committee of the Whole
- January 25, 2011 – Lake of the Woods Museum Board
- January 27, 2011 – Heritage Kenora
- February 3, 2011 – Harbourtown Centre Committee

That Council hereby receives the following Minutes from other various Committees:

- November 26, 2010 – Northwestern Health Unit – Board of Health
- December 20, 2010 – District of Kenora Home for the Aged
- December 9, 2010 – Kenora District Services Board
- December 10, 2010 – LOW Development Commission
- December 15, 2010 – Kenora Police Services Board
- January 7, 2011 – LOW Development Commission; and further

That these Minutes be circulated and ordered filed.

11. Veterans Plates Parking

Recommendation:

That Council of the City of Kenora maintains the revision of the Veterans plate parking privilege being exempt from the provisions of municipal parking lot fees on June 6th (D-Day), September 17th (Anniversary of the Battle of Britain) and November 11th (Remembrance Day) as passed by by-law number 44-2010.

Economic Development

Councillor Smith - Chair

| Item | Subject | Disposition |
|------|---------|-------------|
| | | |

1. 2011 EDO Summer Students

Recommendation:

That the Council of the City of Kenora hereby approves the hiring of eight (8) summer students for Tourism Kenora and one (1) summer student for the Northwest Business Centre for a total of nine (9) summer students working with the Lake of the Woods Development Commission.

Finance

Councillor Lunny - Chair

Item Subject

Disposition

1. Budget Amendments Approved by Managers

Recommendation:

That Council hereby approves amending its 2010 capital budget to transfer \$3,000 from Public Works facility to Animal Control, these projects belonging within the Operations Department as appropriate; and

That Council hereby approves amending its 2010 capital budget to transfer \$10,442.33 from Gear Washer/Dryer to Emergency Services Facility, these projects belonging within the Fire Department as appropriate; and further

That in keeping with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the 2010 budget for these purposes at its February 22, 2011 meeting.

2. Financial Statements – December 2010

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at December 31, 2010.

3. Kenora Health Care Centre – Debt

Recommendation:

Whereas Kenora City Council provided financing to the Kenora Health Care Centre for the purchase, rehabilitation and expansion of the Kenora Medical Clinic with the intent of establishing a state of the art medical facility in the City of Kenora; and

Whereas that goal has now been achieved;

Now therefore, be it resolved that the Kenora Health Care Centre be directed to pursue external financing options to pay out the loan balance due to the City in the amount of \$6,845,000.

4. Kenora Health Care Centre – Loan Guarantee

Recommendation:

That Council hereby give three readings to a by-law for a guarantee of a one-time loan on behalf of the Kenora Health Care Centre up to a maximum of \$700,000 to Copperfin Credit Union with a maximum repayment term of ten years as approved at its January 17th, 2011 Council Meeting.

5. Ontario Municipal Partnership Fund – Revenue

Recommendation:

That the Council of the City of Kenora, through the 2011 budget process, safeguard the Ontario Municipal Partnership Fund (OMPF) police grant increase with the intent to transfer it to the City's contingency reserve.

Operations Committee

Councillor McKay - Chair

| Item | Subject | Disposition |
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1. Traffic By-law Amendment - Barrier Free Parking Space

Recommendation:

That Council give three readings to a by-law to amend City of Kenora Traffic Regulation By-law 127-2001 to include the following addition to Schedule "G" – Parking Meter Zones – Park Street:

Two Hour Meters

| Column 1 Street | Column 2 Part of Street | Column 3 Side |
|--------------------|----------------------------|------------------|
|--------------------|----------------------------|------------------|

ADD:

| | | |
|-------------|----------------------------------------------------|-------------------|
| Park Street | From 2 nd Street S north to the lane | West; and further |
|-------------|----------------------------------------------------|-------------------|

That Council give three readings to a by-law to amend City of Kenora Traffic Regulation By-law 127-2001 to include the following addition to Schedule "K" - Disabled Parking Spaces on Streets and Highways – Park Street:

| Column 1 Street | Column 2 Location | Column 3 Side | Column 4 Type Of Parking | Column 5 # Of Spaces |
|--------------------|----------------------|------------------|--------------------------------|----------------------------|
|--------------------|----------------------|------------------|--------------------------------|----------------------------|

DELETE:

| | | | | |
|-------------|---------------------------------------------------------------------------|------|-----|---|
| Park Street | From 30 m north of 2 nd Street South, north for 3.5 m | West | 45° | 1 |
|-------------|---------------------------------------------------------------------------|------|-----|---|

ADD:

| | | | | |
|-------------|--------------------------------------------------------------------------|------|-----|---|
| Park Street | From 4.4 m north of 2 nd Street South, north for 5 m | West | 45° | 1 |
|-------------|--------------------------------------------------------------------------|------|-----|---|

2. Discharge of Firearms – By-law Amendment

Recommendation:

That Council uphold the intent of the Discharge of Firearms By-Law No. 126-2010 being a By-Law to Regulate the Discharge of Firearms, Air-Guns, Spring-Guns, Cross Bows, Long-Bows or Any Class or Type Thereof for the purposes of public safety; and further

That the request for an exemption to By-Law No. 126-2010 to permit the discharge of a pellet gun for the purpose of recreational use in a high density residential area not be granted.

3. Engineering Department Staffing

Recommendation:

That the Civil Engineering Technician position within the Operations Department be changed to "Project Engineer".

4. Various Summer Students

Recommendation:

That Council of the City of Kenora approve the hiring of three (3) summer students for the Lake of the Woods Cemetery (for 18 weeks each for a total of 54 weeks) from April 25 – August 26, 2011; and

That Council approve the hiring of four (4) parks students for the Parks Department (for 14 weeks each for a total of 56 weeks) from May 9 – August 12, 2011; and

That Council approve the hiring of four (4) roads students for the Operations Department (for 14 weeks each for a total of 56 weeks) from May 9 – August 12, 2011; and further

That these positions are conditional upon Council approval of the 2011 City Operational Budgets.

Other Business:

Next Meeting:

- Monday, March 14, 2011.

Motion – Adjourn to Closed Meeting:

That this meeting be now declared closed at ____ p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) **Labour Relations Matter**
- ii) **Personal Matter about an Identifiable Individual**

Reconvene to Open Meeting with Report(s), if applicable.

Close Meeting.